

**Data sheet concerning appointment as building expert in connection
with the Act on consumer protection when purchasing real estate etc.**
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The information provided below will be recorded in the FEM Secretariat's databases.

House Inspection (HE) ID no:

Building expert:

Name:

Personal identification number:

(See declaration of consent at the bottom of page 1)

Private address:

Postcode/Town or city:

Telephone/mobile no:

E-mail address:

Company:

Company name:

Company address:

Postcode/Town or city:

Telephone number:

Fax number:

E-mail address (if any):

Website address (if any):

Office hours:

Notification of changes to the information provided above must be made in writing to the FEM Secretariat, including changes of address, changes to type of company, the company being wound up, etc. by e-mail if possible to: firma@femsek.dk.

NB A new data sheet must always be submitted in the event of changes in employment/a move to another company.

Declaration of consent: I hereby consent to the FEM Secretariat using my [Personal identification number](#) to carry out a spot check of my documented training if required.

Date:

Signature of building expert:

Regulations pertaining to appointment as a building expert

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Rules for pursuing the profession of appointed building expert

In order to pursue the profession of appointed building expert in connection with the Act on consumer protection when purchasing real estate, the building expert must at all times follow the following rules, cf. Part 4, section 6 of Executive Order No 1501 of 12 December 2007:

1. follow the Danish Enterprise and Construction Authority's guidelines for reviewing buildings and submitting house condition reports on the basis of the review;
2. do not attempt to influence the implementation of a technical audit, cf. section 2(3), including by approaching or in some other way influencing the owner of the property which is being audited;
3. be accompanied by an appointed building expert with at least three years' experience of preparing house condition reports under the house inspection scheme and who is not on the list specified in section 7(5) for the first three house inspections following appointment as a building expert;
4. attend scheduled courses and meetings on the house inspection scheme;
5. be VAT registered, cf. section 4(1), no 4, and covered by liability insurance, cf. section 6(5);
6. adhere to rules on fees for house inspections (building review and house condition report) and on payment of charges, cf. section 2(4);
7. use the Danish Enterprise and Construction Authority's internet-based information and administration system when reporting;
8. be impartial in each case, i.e. the building expert must be independent of interests which may influence their work as a building expert;
9. disclose in the house condition report any partner agreements with insurance companies or others with an interest in the property transaction in question;
10. refrain from making it a condition of their house inspections that other services than the inspection must be performed and paid for;
11. inform the Danish Enterprise and Construction Authority if claims are made against the building expert pursuant to section 3(1);
12. accept the decisions made by the Appeals Board for House Inspections, unless the building expert concerned has informed the Board within 30 days of the decision being sent out that the party concerned does not wish to be bound by the ruling.

Provided the building expert is employed by a company or the building expert's company is an A/S (public limited company), ApS (private limited company) or another type of company, the present declaration must be stamped and signed by the person with technical responsibility at the company.

Each and every change relating to: address, employment, insurance, debt to the state or type of company etc. must be reported to the FEM Sekretariat immediately in writing by submitting a new data sheet/declaration of insurance cover.

I/We declare that I/we agree to fulfil and follow the above rules for pursuing the profession of appointed building expert and I/we am/are

VAT registered under Business registration number _____

and insured against liability with _____ under policy number _____

The above information applies from this date: _____

Date: _____ Signature of building expert: _____

Date: _____ Stamp and signature for the company

